Once you have entered the password, in the EMS Explorer you can see the files.

DRAG the files off that you want to work on.

Once you have used the files, DRAG them back.

Please do not double click on the files within EMS EXPLORER and use them.

REMEMBER this option is only if you have not done OPTION 1.

S EMS Explorer						
File Edit View Help						
STAFF PEN (F:)	Name	Size	Туре	Encrypted	Sta	atus T
	📳 ddpe.pub	136 KB	Microsoft Publisher Doc	Yes	Sec	ured
	NEW FILE.docx	12.2 KB	Microsoft Word Doc	Yes	Sec	ured
	This document has been on this pen for years	12.2 KB	Microsoft Word Doc	Yes	Sec	ured
	۲					Þ
Ready					NUM	Access: Full
			NEW FILE.docx			

FORGOT USB PEN PASSWORD

If you forget your password to the USB Pen drive, simply bring the USB Pen drive back into school. Log onto your normal computer and plug in the pen drive. The system will then ask you to set a new password.

FINAL NOTE

Please ensure that at least one of the "at home" options works BEFORE you need to use the USB drive urgently.

As always, please ensure that any critical data is backed up.

Using YOUR Encrypted USB pen at home on your OWN computer/laptop

There are 2 options.

OPTION 1

The preferred method is to install some software onto your computer, this will take less than a minute.

Simply plug in your USB Pen drive, then from the USB pen drive, double click AccessEncrptedFiles.exe

Access Encrypted Files (Mac).dmg	15/05/2014 15:0	7
S AccessEncryptedFiles.exe	28/10/2014 15:4	2
You will then see the screen opposite, click Install EMS Serve	ice	The data on the EMS Service of Install the EM
Then click "NEXT"		media with thi Explorer provi or a reboot. (Warnii any tir Windo files in
Click the "I ACCEPT" button, then "NEXT"		Ir Ir EMS 64-bit License Ag Please rea

DMG File	10,890 KB					
Application	374 KB					
al Media Shield Options		? X				
Data Prote	ection Encryption					
on this external media devic ice or EMS Explorer.	e is encrypted by EMS and can on	ly be accessed via the				
EMS Service if you have administrator privileges and you will be using protected h this computer often. EMS Service installation requires a one-time reboot. The EMS provides a less transparent experience, but does not require administrator privileges ot. Click "?" for more information.						
arning: You can safely access encrypted data on this media via the EMS Explorer at 19 time. Attempting to access, rename, or move encrypted data on this media via indows Explorer without first installing the EMS Service could make the encrypted es inaccessible.						
Install EMS Service	Run EMS Explorer	Exit				
4-bit - InstallShield Wizard		×				
e Agreement		DELL				
e read the following license agr	eement carefully.					
DELL END USER APPLI	LICENSE AGREEMENT - TYPE A CATION SOFTWARE					
S IS A LEGAL AGREEMENT BETWEEN YOU (EITHER AN INDIVIDUAL OR AN "ITY) AND DELL PRODUCTS L.P., A TEXAS LIMITED PARTNERSHIP, OR DELL DBAL B.V. (SINGAPORE BRANCH), ON BEHALF OF DELL INC. AND ITS "RLDWIDE SUBSIDIARIES AND AFFILIATES (COLLECTIVELY, "Dell" OR "DELL"), HICH GOVERNS YOUR USE OF THE SOFTWARE. THE SOFTWARE SHALL MEAN LLECTIVELY THE SOFTWARE PROGRAM, THE ASSOCIATED MEDIA, PRINTED TERIALS, ONLINE OR ELECTRONIC DOCUMENTATION, AND ANY COPIES EREOF, TO WHICH THIS AGREEMENT IS ATTACHED OR OTHERWISE						
ept the terms in the license agro not accept the terms in the licer	eement ise agreement	Print				
id	< Back Next >	Cancel				





Click "INSTALL"

Once the install is complete, you will be prompted to RESTART your computer.

Now that the software has been installed on your home computer/laptop, when you plug in the pen drive, you will see the following screen:

Enter the password that you originally set.





The USB Pen drive will be fully available to use and everything that you put on the pen drive will be encrypted.

Using YOUR Encrypted USB pen on a device that is NOT yours (You do not want to install software)

OPTION 2

This is when you DO NOT want to install the software onto your home computer or the software installation does not work for some reason.

Simply plug in your USB Pen drive, then from the USB pen drive, double click AccessEncrptedFiles.exe

Access Encrypted Files (M	/ac).dmg	15/05/2014 15:07	DMG I	File	10,890 KB	
AccessEncryptedFiles.exe	e	28/10/2014 15:42	Applic	ation	374 KB	
You will then see th opposite, click	e screen Run EMS Exp	olorer	External Media Sh External Media Sh External Media Sh External Media on this extern EMS Service or EMS Ext Install the EMS Service media with this comput Explorer provides a less or a reboot. Click "?" for any time. Attern Windows Explo files inaccessibl Install EMS	Data Protection Data Protection nal media device is e plorer. If you have administer often. EMS Servises transparent experison ran safely access en mpting to access, re- rer without first inst e.	DN Encryption encrypted by EMS and can or strator privileges and you will vice installation requires a one rience, but does not require there is a strategy of the strategy of the require is a strategy of the strategy of the require is a strategy of the strategy of the strategy of the strategy of the strategy of the strategy of the strategy of the strategy of the strategy	? × nly be accessed via the I be using protected e-time reboot. The EMS administrator privileges via the EMS Explorer at ata on this media via make the encrypted Exit

You will be asked to enter your USB Pen password that you originally set.



			크닉스
? ×	-	Encrypted	Status
tection Encryption			
l to this external media			
full access to unencrypted e no access to encrypted			
OK Cancel			